

Minutes of Trowse with Newton Parish Council – Personnel and Communications Committee meeting held on 14th September at 6.30pm, in The Manor Rooms, Trowse.

Present

Cllrs Barnes (Chair), Long, Bowers, Cllr Owen and Kate Leggett (clerk)

041 (001) APOLOGIES

Cllrs Bowers and Greenizan

042 (002) DECLARATIONS OF INTEREST AND DISPENSATIONS

None

043 (003) MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on the 17th August 2023 were **AGREED AND SIGNED.**

044 (004) MATTERS ARISING

None for this meeting

045 (005) PUBLIC FORUM

None for this meeting

046 (006) COMMUNICATIONS

6.1 – The Clerk asked for input regarding articles for the next edition of the newsletter. Suggestions were made and noted.

The clerk informed members that she had received some very positive feedback from a resident about the PC's response to the May Gurney development application.

6.2 Councillor emails. We currently have 3 councillors that don't have access to their Teams email address. The Clerk and Cllr Bowers will look to rectify this as soon as possible.

047 (007) STAFFING AND MANAGEMENT ISSUES

7.1 – Members discussed some issues between Councillors and future communications.

048 (008) POLICY, RISK ASSESSMENT AND TIMELINES

8.1 – Budget discussion are to take place at the next Personnel and Communication committee meeting to allow for all committee members to be present.

Cllr Long asked if there was any way that provision for vulnerable people could be included in the budget. It has recently been noticed that a member of the public has been sleeping in the train on the play area and someone else was sleeping in the bus shelter. The Clerk stated that she would make some investigations.

049 (009) DATE AND TIME OF NEXT MEETING.

Thursday 12th October 2023 at 6.30pm in the Manor Rooms. Cllr Barnes gave her apologies in advance. Cllr Long to chair that meeting.

Meeting closed at 7.15pm

Decisions	Actions
Teams' emails	Clerk/Cllr Bowers
Vulnerable person provision	Clerk

Sign:

Date: